All reimbursement will require receipts be attached to the expense claim for all expenses not included in the registration costs.

## Mileage:

Mileage will be reimbursed at the current government rate at the time of the workshop/conference/etc.

## Meals: per diem

Breakfast Lunch Dinner	<u>In State</u> \$ 8.00 \$12.00 \$15.00	Out of State \$10.00 \$15.00 \$20.00
Total for day:	\$35.00	\$45.00

## Lodging:

Lodging will be provided. Requests should be made in advance of the conference/workshop/etc.

## Parking:

Parking will be reimbursed with proper documentation.

Updated: 05/27/2009